

Iwanna Jobb

FirstName_LastName@georgiasouthern.edu

Current Address

3 Eagle Avenue
Statesboro, GA 30458
(912) 681-5197

Permanent Address

123 Parents Street
Hometown, USA 98765
(980) 765-4321

Objective

Target the organization or the title for which you are applying. Keep it short and simple!

Education

Georgia Southern University, Statesboro, GA
Bachelor of Arts (or Science) in (Major), Graduation Date, GPA (if 3.0 or higher)

Relevant Experience

Most Recent Employer, City, State
Position Held Date held position (Month, Year)

- List your duties & responsibilities – something you did or learned
- Cite an accomplishment you achieved while working (need at least 2)
- Begin each bullet with an action verb

Previous Company(s) You Worked At, City, State
Position Held Date held position (Month, Year)

- List at least two, up to five duties
- Concentrate on accomplishments, skills, and responsibilities

Project Experience

Project Name/Class Name, Semester, Year
Georgia Southern University, Statesboro, GA

- List goals, objectives, & outcome of the project
- Begin each bullet with an action verb

Relevant Courses

- Class Title(s) in bullet format (**not every course, but only those that support your objective**)
If you need a filler or have little experience in your field

Leadership Experience

Position Title, Organization Name –describe accomplishments
Position Title, Organization Name

Honors

Dean's List, Awards, Scholarships, HOPE
If you have earned a scholarship, or were recognized for some type of achievement, list it.

Computer Skills

Outline your technical skills, list all programs you know or are familiar with.

Skills

- Outline your talents, name proven abilities that support your objective
- Specify 2-4 skills that relate.
- Use bullet format

Activities

Organization Name, Date of Involvement (2007 – Present)
If you belong to a club, organization, sorority, and/or fraternity, list it along with any leadership positions held and dates.

Résumé - Chronological

Your Name 1 Eagle Lane, Statesboro, GA 30460 * 555.555.5555 * mail@mail.com

OBJECTIVE

To obtain a Programmer position at Google.

EDUCATION

Bachelor of Science in Computer Science, May 2012
Georgia Southern University, Statesboro, GA

RELATED COURSES

- * Database Programming
- * Network Administration
- * Web page Design
- * Computer Software Engineering
- * Programming Visual Basic
- * Operating System Pragmatics

TECHNICAL SKILLS

Systems: Windows Vista * UNIX * LINUX

Software: Microsoft Office Suite * Adobe Photoshop * DreamWeaver * FrontPage

Programming Languages: C * C++ * HTML * XHTML * Java * Visual Basic

RELATED EXPERIENCE

Student Assistant, September 2009-Present

Department of Computer Science, Georgia Southern University, Statesboro, GA

- * Maintain department website including content, programming, and troubleshooting
- * Create graphics and other visual elements to include on website
- * Assist staff with administrative tasks

Senior Project, Spring 2012

Georgia Southern University, Statesboro, GA

- * As part of a four-member team designed, developed and implemented a web based survey system
- * Created beta database program to organize survey results and provide easy access
- * Utilized XHTML on an Apache Tomcat Server to write program

Intern, May 2011-July 2011

The Game Shop, Atlanta, GA

- * Located and correct programming code in prototype software
- * Brainstormed new ideas for gaming scenarios in staff meetings
- * Assisted with the development, testing and implementation of fantasy game products

OTHER EXPERIENCE

Career Educator Intern September 2009-June 2010

Georgia Southern University Career Services, Statesboro, GA

- * Helped students, alumni, and other populations with career resources
- * Aid staff in administrative duties and at on-campus events
- * Present workshops on office services and résumés to classes and student groups

ACTIVITIES

Association for Computing Machinery (ACM), *Member* Fall 2008-Present

- * Participated in regional and national programming competition

Alpha Beta Alpha Honor Society, *Member* Fall 2008-Present

Intramural Soccer, 2008-2009

Habitat for Humanity, Spring 2010
